

## CANCELLATION OF EVENTS INSURANCE PROPOSAL

### Important Notices

You must read the notices below. If you have any queries please contact your insurance broker.

#### Duty of Disclosure

This Policy is subject to the Insurance Contracts Act 1984. Under that Act you have a duty of disclosure. Before you take out insurance with us, you have a duty to tell us of everything that you know, or could reasonably be expected to know, that is relevant to our decision to insure you and to the terms of that insurance. If you are not sure whether something is relevant you should inform us anyway.

You have the same duty to inform us of those matters before you renew, extend, vary, or reinstate your contract of insurance.

Your duty however does not require disclosure of matters that:

- Reduce the risk
- Are common knowledge
- We know or, in the ordinary course of our business, ought to know or
- We have indicated we do not want to know

If you do not comply with your duty of disclosure, we may be entitled to:

- Reduce our liability for any claim
- Cancel the contract
- Refuse to pay the claim
- Avoid the contract from its beginning, if your non-disclosure was fraudulent

#### Privacy Statement

The information collected on this proposal form will be used to assess your request for insurance and to provide other insurance services in accordance with our privacy policy. Berkley Insurance Australia (BIA) authorises Arena Underwriting Pty Ltd (Arena) to collect this information on BIA's behalf and to use it for Arena's purposes. In addition BIA may share your information with other third parties, as defined in the privacy policy, in order to undertake insurance services

If you do not complete the proposal form in full, and in accordance with your duty of disclosure, BIA may not be able to provide you with insurance or may impose additional conditions on any cover provided. In accordance with BIA's privacy policy you may obtain access at any time to information that BIA or its service providers hold on you. If you would like to contact BIA about privacy, or would like to obtain a copy of the privacy policy you may do so online at [www.berkleyna.com.au](http://www.berkleyna.com.au).

#### Taxation Information

The amount of cover you choose excludes Goods and Services Tax (GST). If you are not registered for GST, in the event of a claim we will reimburse you the GST component in addition to the amount that we pay. The amount that we are liable to pay under this Policy will be reduced by the amount of any input tax credit that you are or may be entitled to claim for the supply of goods or services covered by that payment. If you are entitled to an input tax credit for the Premium you have paid, you must inform us of the extent of that entitlement at or before the time you make a claim under this Policy. We will not indemnify you for any GST liability, fines or penalties that arise from or are attributable to your failure to notify us of your entitlement (or correct entitlement) to an input tax credit on the premium. If you are liable to pay an Excess under this Policy, the amount payable will be calculated after deduction of any input tax credit that you are or may be entitled to claim on payment of the Excess. If you are unsure about the taxation implications of this Policy, you should seek advice from your accountant or tax professional.

#### Don't Prevent Our Right of Recovery

The Liability policy contains a provision which states that if you surrender your right to seek recovery from another party for a loss covered by the policy, we have a right to reject any claim from you in relation to that loss.

**CANCELLATION OF EVENTS INSURANCE PROPOSAL**

**1. Insured Name**

**2. ABN:**

**3. Contact Details**

Contact Name:			
Address:			
Phone Number:		Fax Number:	
Email Address:			
Website Address:			

**4. Activities to be Insured (please describe your event/s in as much detail as possible)**

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**5. Name of Event/s to be Insured**

**6. Period that cover is required**

**7. Please provide a schedule of events, dates and locations to be insured**

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**8. Has the event/s been held previously**

**9. Has the event been cancelled or abandoned previously**

**10. Is the Event being held Indoors, Outdoors, Under Temporary Structures or Indoors with some outdoor elements**

*Note: The Policy will only cover cancellation of your event if the weather conditions fall within the definition of Adverse Weather as defined by the policy wording. This is NOT a Pluvius Policy. Rainfall alone may not be sufficient to trigger a claim under the policy unless such rainfall falls within the definition of Adverse Weather.*

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**11. Please specify what type of weather conditions would affect your event/s**

a) Heavy Rain? <input type="checkbox"/> Yes <input type="checkbox"/> No	b) Light Rain? <input type="checkbox"/> Yes <input type="checkbox"/> No
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*\*Light rain is not considered Adverse Weather and is not covered under the standard Event Cancellation policy.  
Please advise rainfall amount that would cancel event?*

c) Lightning? <input type="checkbox"/> Yes <input type="checkbox"/> No	d) High Winds? <input type="checkbox"/> Yes <input type="checkbox"/> No
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**12. Are all performers and equipment undercover?**  Yes  No

*Please describe the construction*

Stage and Covers	
Walls	
Floors	
Roof	

**13. Can the Event proceed in continuous moderate rain fall and wind speeds of up to 50kmh?**  Yes  No

**14. Is the event location/s close to a watercourse?**  Yes  No

**15. Nature of the Venue Site? e.g. Sand / Chalk / Clay / Bitumen etc**

**16. Is/Are the venue/s**

Low Lying? <input type="checkbox"/> Yes <input type="checkbox"/> No	Liable to Flooding <input type="checkbox"/> Yes <input type="checkbox"/> No
Ever been flooded? <input type="checkbox"/> Yes <input type="checkbox"/> No	Significantly exposed to wind or rain <input type="checkbox"/> Yes <input type="checkbox"/> No

**17. What are the Car Parking arrangements for the Event/s?**

Are there separate entrances and exits for Event Set up Traffic and visitor traffic?  Yes  No

**18. Can the outdoor element of the Event be relocated indoors, at no additional expense, in the event of bad weather?**  Yes  No

**19. If the outdoor element of the Event have to be cancelled due to weather, will the indoor elements still proceed?**  Yes  No

**20. Can the Event be delayed or postponed if bad weather renders it dangerous or impossible to proceed?**  Yes  No

**LIMITS INSURED**

**21. Please specify your total costs and expenses for staging this event/s**

**22. If you are running multiple events please provide split of costs between each event (Add attachment option)**

*Note: This policy DOES NOT cover financial losses resulting from a shortfall in attendance.*

**23. Have you or any other party to this insurance, suffered a loss or insurance claim under a policy this type?**  Yes  No

Please advise details

**24. Have you or any other party to the insurance, ever been refused insurance or had a policy declined by an Insurer, or had the Insurer impose special terms, conditions of excess on a policy of this type?**  Yes  No

Please provide details

**25. Have all necessary documents, approvals and permission been obtained to stage this event/s?**  Yes  No

**26. Have all contractual arrangements necessary for the successful fulfillment of the Event been made and confirmed in writing?**  Yes  No

**27. Are you aware of any factor that may cause a claim under this insurance?**  Yes  No

Please provide details

**28. Have you, or any other person to which this insurance would apply, ever been declined insurance, or had any such insurance cancelled, or renewal refused, or had special terms imposed?**  Yes  No

Please provide details

**Declaration**

**I/We declare that:**

- (i) The answers and information given by me/us in this proposal are true and correct in all respects and that no information has been withheld which would affect BIA's decision about accepting this insurance and
- (ii) Where answers in this Proposal are not my/own handwriting, they have been checked by me/us and I/we agree they are correct.
- (iii) I/we have read and understood the clauses detailed under the Important Notices section at the front of this proposal.
- (iv) If there was insufficient space to fully answer any questions, we have attached supplementary pages providing the additional information required.
- (v) I/we authorise BIA to give to, or obtain from other insurers or any insurance or credit reference bureau, any information relating to these insurance covers, and any other insurances held by me/us and claims under those insurances.
- (vi) I/We understand that if this Proposal is accepted, my/our insurance cover will be subject to the terms and conditions set out in the Arena Cancellation of Events Policy.
- (vii) I/We further acknowledge that BIA, their agents or employees reserve the right to decline this proposal.

Proposer's Signature.....

Proposer's Name & Title: .....

Date:..... /..... / .....